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| **ID** | **Date raised** | **Risk description** | **The likelihood of the risk occurring** | **Impact of the risk occurs** | **Severity** *Rating based on impact & likelihood.* | **Owner** *A person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | 25/05/2022 | Project purpose and need are not well-defined. | Medium | High | High | Project Sponsor | If not already provided, complete a business case, and ensure the purpose is well defined on Project Charter and PID. | Open |  |
| 2 | 27/05/2022 | Stakeholders withdraw from the project. | Medium | High | High | Project management team | Make a contract at the beginning of the project or negotiate with the stakeholders to make sure everyone is happy. | open |  |
| 3 | 30/05/2022 | Running out of funds for the completion of the E-commerce website. | High | High | High | Project management team | At the beginning of the project, make a business plan with how much funds we have available and our outgoings. | open |  |
| 4 | 02/06/2022 | Adding unnecessary information to the E-commerce website. | High | High | Medium | web development team | Make sure we keep it simple and user friendly so we are not adding unnecessary information that will confuse the user and UX and UI team. | open |  |
| 5 | 03/06/2022 | Delays the project launch such as last-minute corrections and updates on the website. | high | High | High | Project management  team | Avoid missing project deadlines, remain in constant communication with web developers | open |  |
| 6 | 06/06/2022 | Clients refuse to approve deliverables or delay approval during the development of the website. | Medium | High | High | Project management  team | Communicate with the client more often on each step before a project starts and proactively stay updated with the client. | open |  |
| 7 | 12/06/2022 | Change of requirements. Such as clients might change their vision of what the product or certain features in it should look like. | Medium | High | High | Project management team | Keep in touch with clients. To avoid any conflict situations or misunderstandings and always inform clients about everything that can somehow affect the project. | open |  |